



### **Camp Director Responsibilities**

The Camp Director is responsible for developing and managing the program of BLC. The Camp Director reports to the Executive Director.

- Oversee the management and day-to-day operations of BLC during the summer.
- Be the primary face and point of contact for campers, parents, and summer staff.
- Recruit, hire, manage, and mentor seasonal staff for activities, administrative, and ancillary roles.
- Develop, monitor, assess, and revise camp programming in line with the camp philosophy.
- Set operational philosophy for maintaining and addressing mental and physical health of staff and campers.
- Anticipate and mitigate potential risks during the camp season.
- Provide regular camp-wide communications to campers, parents, and staff.
- Recruit and retain camper enrollment.
- Oversee scholarship delegation.
- Other duties during the off-season as agreed upon.